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**THE TOWN OF MOUNTAIN VIEW
TOWN COUNCIL MEETING AGENDA
AUGUST 17, 2020
6:30 PM**

- 1) CALL THE REGULAR MEETING OF THE TOWN OF MOUNTAIN VIEW TOWN COUNCIL TO ORDER AT THE TOWN HALL, 4176 BENTON STREET/ROLL CALL (Any Council member with any potential conflicts of interest regarding any agenda matters will declare them after Roll Call)**

6:30 PM

Public Announce Attendance after Roll Call - Brief Recap of Rules – Q&A

- 2) CONSENT AGENDA**

6:30 PM

The items listed under “Consent Agenda” are intended to be acted on with a single motion and vote. This expedites the handling of routine matters by the Council. The Council has received the information prior to this meeting. The Mayor will ask if a citizen wishes to have a specific item discussed. A Council member may request an item be removed from this agenda on behalf of a citizen or themselves and will state whether the item will be discussed in the meeting or tabled. The removal of an item requires a second and majority vote of the Council to be removed. Items on the Consent Agenda are then voted on by a single motion, second, and non-roll call vote.

- A. Summary Account Information & Accounts Payable for July 2020 – Finance Committee**
- B. Meeting Minutes – June 15, 2020, and July 20, 2020**

3) UNSCHEDULED PUBLIC COMMENTS-COMMENTS ARE LIMITED TO 3 MINUTES

This time is reserved for members of the public to discuss items not scheduled on the agenda. The Council will not discuss these items, nor will they make any decisions on items presented during this time. The Council will refer the items to staff for follow up. Comments are limited to 3 minutes per person.

6:35 PM

4) 2019 AUDITED FINANCIALS – LORRAINE TROTTER, TOWN ACCOUNTANT, HINKLE & CO.
6:45 PM

5) STAFF UPDATES AND / REPORTS (Focus on answering questions from Council only)

7:05 PM

Public Works -

6) PUBLIC COMMENTS REGARDING CURRENT AGENDA ITEMS – LIMITED TO 3 MINUTES PER SPEAKER

7:15 PM

7) SECOND READING OF ORDINANCE NO. 2020-07-20A, AN ORDINANCE AMENDING VARIOUS PROVISIONS OF CHAPTER 16 OF THE MOUNTAIN VIEW MUNICIPAL CODE RELATING TO ARTIFICIAL TURF STANDARDS – MAYOR/TOWN PLANNER

7:25 PM

8) SECOND READING OF ORDINANCE NO. 2020-07-20B, AN ORDINANCE REPEALING VARIOUS PROVISIONS OF ARTICLE 14 OF CHAPTER 16 OF THE MOUNTAIN VIEW MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS (ADU) STANDARDS AND AUTHORIZING THE TOWN ADMINISTRATOR TO RELEASE CERTAIN ADU DEED RESTRICTIONS – MAYOR/TOWN PLANNER

7:35 PM

9) EMERGENCY ORDINANCE NO. 2020-08-17, AN EMERGENCY ORDINANCE IMPOSING A MORATORIUM ON THE ACCEPTANCE OF APPLICATIONS FOR NEW PLANNED DEVELOPMENT APPLICATIONS AS SET FORTH IN ARTICLE 6.5 OF CHAPTER 16 OF THE MOUNTAIN VIEW MUNICIPAL CODE- MAYOR/TOWN ATTORNEY

7:40 PM

10) DISCUSSION AND POSSIBLE APPROVAL OF ORDINANCE NO. 2020-08-17B, AN ORDINANCE ADDING PROVISIONS TO ARTICLES 4 AND 5 OF CHAPTER 16 OF THE MOUNTAIN VIEW MUNICIPAL CODE RELATING TO SHIPPING CONTAINERS -MAYOR/ TOWN PLANNER/ ATTORNEY

7:45 PM

11) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 2020-08-17, A RESOLUTION AUTHORIZING THE NEGOTIATIONS, FINALIZATION, AND EXECUTION OF AN AGREEMENT BETWEEN DES PIPELINE MAINTENANCE, LLC AND THE TOWN OF MOUNTAIN VIEW FOR THE PROVISION OF CLEANING AND VIDEO RECORDING THE STORM WATER LINE IN 44th AVENUE IN THE TOWN - MAYOR/PUBLIC WORKS DIRECTOR

7:55 PM

BREAK IN SESSION 10 MINUTES

12) DISCUSSION REGARDING 5G SMALL CELL TOWER LEGAL ISSUES – MAYOR/TOWN ATTORNEY

8:15 PM

13) COMMITTEE UPDATES (Brief recap of report-focus on answering questions from Council only)

8:30 PM

Public Works

14) MAYOR'S REPORT/ITEMS

8:40 PM

COLOTRUST - Meeting Recap and Recommendation - Website Update

15) COUNCIL MEMBERS' REPORTS/ITEMS

8:45 PM

16) COUNCIL TO GO INTO EXECUTIVE SESSION PURSUANT TO C.R.S. 24-6-402 OR MEETING TO ADJOURN

8:50 PM

**THE TOWN OF MOUNTAIN VIEW
TOWN COUNCIL ELECTRONIC MEETING MINUTES
JUNE 15, 2020
6:30 PM**

PRESENT: Mayor Glenn Levy; Councilmembers Chelsea Steen, Mayor Pro-Tem; Kathleen Bailey; Mladenka Boehrer; Sean R. Davis; Adam Ellsworth; Melissa Jacob.

STAFF MEMBERS

PRESENT: Steve Davis, Chief of Police; Gene Bird, Public Works; Dorothy Hernandez, Admin Assistant; Beverly Seidel, Court Clerk; and Sarah Albright, Town Clerk/Treasurer who recorded the meeting. Minutes are not verbatim.

MEETING TIME: 6:33 PM

LOCATION: Town Hall

THE TOWN OF MOUNTAIN VIEW TOWN COUNCIL CALLED THE REGULAR MEETING OF THE TOWN OF MOUNTAIN VIEW TO ORDER ELECTRONICALLY/ROLL CALL

Mayor Levy called the meeting to order and roll call taken with members that were present.

Levy gave a brief recap of the rules for the meeting for everyone to understand. There should be one person speaking at a time. Note the time delay. The Clerk has recommended to place the phone on mute until you speak. And reminded any audience members to announce name and address.

Clerk Albright asked anyone else in attendance to state their name and address for the record.

CONSENT AGENDA

Levy introduced the agenda item.

Summary Account Information & Accounts Payable for May 2020 – Finance Committee Meeting Minutes – April 20, 2020

Councilmember Boehrer motioned and Councilmember Bailey seconded. Roll Call Vote: Bailey – Yes, Boehrer – Yes, Davis - Yes, Ellsworth - Yes, Jacobi - Yes, Steen - Yes. The motion passed.

UNSCHEDULED PUBLIC COMMENTS-COMMENTS ARE LIMITED TO 3 MINUTES

Levy introduced the agenda item.

There were no comments.

STAFF UPDATES AND / REPORTS

Public Safety – Chief Davis read a statement into the record. Training is a priority in the department. He agrees with bodycams for the officers. It clears officers far more often. We are ahead of the curve and have been doing that for some time. The interview process gives a good view of how an officer acts under stress. He will not tolerate abuse in the department. He thanked Council for their support. He gave a brief overview of the report.

Public Works – Bird stated the report was in the packet. He spent time looking for funds for the additional work needed in the town. The alley work is not quite done but should be within a day or two. Bailey asked why some cracks were filled and not others. Horizontal cracks were filled and cracks surrounded by other cracks had some fill as well. Levy noted there were a few items identified to fix.

Town Clerk/Treasurer – Albright had nothing to report.

Town Attorney – Levy introduced Mr. Patrick Wilson is a partner at the law firm Evin King works for and has kindly filled in for Evin while she is on leave. He noted he has an easy read of HB-217 and will forward to all to circulate to the council. He will be working on the IGA with Wheat Ridge for the street right-of-way taken care of.

PUBLIC COMMENTS REGARDING CURRENT AGENDA ITEMS – LIMITED TO 3 MINUTES PER SPEAKER

Levy introduced the agenda item.

There were no comments.

DISCUSSION REGARDING CDBG PROGRAM– CLAY BROWN, CENTRAL REGIONAL MANAGER, DOLA

Levy introduced the agenda item.

Clay Brown, Central Regional Manager, DOLA, spoke to entitlement cities and the rest of the state. They serve the portion is for infrastructure type facilities. Get about 3 mil to divide three ways, economic development, division of housing, and they get a third. It is consistent. Apps taken in Feb, once a year. His job is to be successful in filling out an application. They would like to see drawings, look for good pricing, more engineering upfront the better to grant the funds. Max is 600,000 but if you have matching funds it makes for a stronger application. Have to track wages, environmental review, public hearings b4 applying and then after approval. Independent contractors that are retired are available to work through the process. Looks like fall may be likely for funding from federal governments. Contracts can be written for a couple years.

Discussion included: application deadlines in February; awards on website; 300,000-600,000 range; DOLA shows 58% low to moderate income for town; same plan every year; amending for COVID funds and good for several years; using 2020 census data; drainage project; designation for public right of way blighted; they do water and sewer; ADA accessibility; selection process includes staff report and goes to field personnel to score, rank them; goal is to fund as many as possible; no special considerations; he will help with project development, the application process, writes contracts, scope, through entire

process; blighted for purposes of getting money, it's temporary and a strategy to get funds; RG has experience with CDBG programs; RG works with DOLA for many projects; understanding the steps and good record keeping is important; experience with grant loan funds with the state; standard contract used for all; comply with HUD; use portal for all payments; all electronic and fast turnaround; engineering firm is familiar with process; same process as any other construction project; wage determination done for every class of employee working on job; DOLA works with clients throughout process; single audit if over 750,000 federal funds total.

EMERGENCY ORDINANCE NO. 2020-06-15A, AN EMERGENCY ORDINANCE IMPOSING A MORATORIUM ON THE ACCEPTANCE OF APPLICATIONS FOR NEW MEDICAL MARIJUANA BUSINESSES AS SET FORTH IN ARTICLE 6 OF CHAPTER 6 OF THE MOUNTAIN VIEW MUNICIPAL CODE

Levy introduced the agenda item.

Councilmember Boehrer motioned as amended and Councilmember Steen seconded. Roll Call Vote: Bailey – Yes, Boehrer – Yes, Davis - Yes, Ellsworth - Yes, Jacobi - Yes, Steen - Yes. The motion passed.

ORDINANCE NO. 2020-06-15B, AN ORDINANCE AMENDING SECTION 6-7-300 OF THE MOUNTAIN VIEW MUNICIPAL CODE RELATING TO INACTIVE LICENSES

Levy introduced the agenda item.

Discussion included: three-month limitation; definition of inactive is holding license and not engaging in the recreational marijuana retail trade, thus inactive; not using a license but still have it; intent; current business with license but not selling; potential problems; change language to read recreational retail inactive licenses; Local Licensing Authority (LLA) gives notice by holding hearing and may suspend and/or revoke licenses; consider circumstances; due process; consider loss of revenues.

(Councilmember Bailey left the meeting at this time due to a family emergency.)

Councilmember Steen motioned as amended and Councilmember Ellsworth seconded. Roll Call Vote: Bailey – Absent, Boehrer – No, Davis - Yes, Ellsworth - Yes, Jacobi - Yes, Steen - Yes. The motion passed.

RESOLUTION NO. 2020-06-15A, A RESOLUTION TO NOT RENEW THE INTERGOVERNMENTAL AGREEMENT WITH THE COUNTY OF JEFFERSON FOR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAMS

Levy introduced the agenda item. He stated that if we are a part of the county program, we cannot be part of the state program. He advocates for leaving the Jefferson County CDBG program and didn't see a benefit to being in the county. It has a smaller share of funds.

Councilmember Jacobi motioned and Councilmember Boehrer seconded. Roll Call Vote: Bailey – Absent, Boehrer – Yes, Davis - Yes, Ellsworth - Yes, Jacobi - Yes, Steen - Yes. The motion passed.

RESOLUTION NO. 2020-06-15B, A RESOLUTION ACCEPTING PUBLIC IMPROVEMENTS FOR THE 41ST AVENUE STORM WATER IMPROVEMENT DISTRICT

Levy introduced the agenda item.

Councilmember Steen motioned and Councilmember Boehrer seconded. Roll Call Vote: Bailey – Absent, Boehrer – Yes, Davis - Yes, Ellsworth - Yes, Jacobi - Yes, Steen - Yes. The motion passed.

RESOLUTION NO. 2020-06-15C, A RESOLUTION ACCEPTING PUBLIC IMPROVEMENTS FOR THE 2019 SANITARY SEWER IMPROVEMENT DISTRICT

Levy introduced the agenda item.

Councilmember Ellsworth motioned and Councilmember Boehrer seconded. Roll Call Vote: Bailey – Absent, Boehrer – Yes, Davis - Yes, Ellsworth - Yes, Jacobi - Yes, Steen - Yes. The motion passed.

BREAK IN SESSION

8:15 PM

BACK IN SESSION

8:25 PM

DISCUSSION RELATING TO ARTIFICIAL GROUND COVER

Levy introduced the agenda item.

Travis Reynolds stated Matt will present the artificial turf memo and he will speak to the ADU later. They are looking for guidance for any changes to the ordinance moving forward.

Matt Nilsen stated they spoke briefly at the last meeting regarding regulating artificial turf. They did research in other communities in Colorado and nationwide. He referred all to the memo that was distributed earlier. The first page outlines quality measures. He gave brief descriptions of the quality measures, noting the front and face weight is more common. He didn't think they needed to get too detailed.

Levy was in favor of face weight and pile height.

Discussion included: permit for artificial turf to indicate weight and height; grandfathered in; permitting processes listed in town; notifications via mail, email and on-line; notify installers of materials; efficiency in notifications; advisory; installing landscaping; new development and specs; council consider enacting a permit process for turf, landscaping, sod, etc.; or use language as advisory; include map and type of material with permit; common to regulate either or materials and location or both; material guidelines; new builds and existing structures to be consistent; makes sense to regulate if

visible location local restrictions; existing front yard and side yard requirements; backyard or side yard and not visible then advisory to owners as not subject to permitting; visible from street then have weight and height suggestions; drainage considerations; consistent regulations; green and natural look; odor concerns and free of debris; and consider the town's right-of-way.

DISCUSSION RELATING TO ADU OWNER OCCUPANCY

Levy introduced the agenda item.

Travis Reynolds gave a brief overview of the memo regarding Owner occupancy of accessory dwelling units. Language included a clause for owner occupancy "shall not be required".

Discussion included: abolish language outright; restrictive language; clerk to approve administratively if no code violations; provide additional options; multi-use; allow builder to build ADU; owner occupancy and deed restriction in code; absentee landlord; remedies for nuisance situation; abatement remedies; vested rights of property owner; concern for potential claims; devaluing property rights; lift restrictions; trash fees or lack of charges for ADU owned property; parking requirements; one parking space per ADU and one per single family.

COMMITTEE UPDATES

Levy introduced the agenda item.

Finance Committee – Davis stated the notes are in the packet. He stated the need for a RFP around design services and IT.

Admin Committee – Ellsworth stated it was a slow month.

CDOC – Notes are in the packet. Jacobi stated they are looking to have a newsletter to release in July. Dissemination to renters may be difficult.

Economic Development – No new updates.

Public Works – Ellsworth stated there was nothing more than what was presented earlier.

Public Safety – Boehrer noted the chief gave an update earlier. Levy stated he doesn't want to do duplicate work. Committees are not to try to do the mayor's job. He urged all members of the committees to report to him directly with their ideas and concerns. Technically, they are at his direction and he hasn't been directing them to do what they are doing.

Sustainability Committee - Steen stated the clean-up is referring to a different clean-up day, as in Earth Day.

COUNCIL MEMBERS' REPORTS/ITEMS

Levy introduced the agenda item.

Boehrer asked to add planning events to the July meeting.

MAYOR'S REPORT/ITEMS

Levy introduced the agenda item.

He stated the office will be open, on a part time basis, to the public from 10AM – 2PM Monday through Thursday, beginning June 22, 2020. He will add vendor permitting to the next agenda. Electronics recycling event would be nice to set up. He is very reluctant to host the picnic as it is not safe for the residents or anyone else. The movie night planning with Steen is still a go.

MEETING TO ADJOURN

Councilmember Ellsworth moved to adjourn and Councilmember Boehrer seconded. Roll Call Vote: Bailey – Absent, Boehrer – Yes, Davis - Yes, Ellsworth - Yes, Jacobi - Yes, Steen - Yes. The motion passed.

The regular meeting adjourned at 9:30 PM.

TOWN OF MOUNTAIN VIEW COUNCIL

ATTEST:

Sarah A. Albright, CMC
Town Clerk/Treasurer

Glenn Levy
Mayor

**THE TOWN OF MOUNTAIN VIEW
TOWN COUNCIL ELECTRONIC MEETING MINUTES
JULY 20, 2020
6:30 PM**

PRESENT: Mayor Glenn Levy; Councilmembers Chelsea Steen, Mayor Pro Tem; Kathleen Bailey; Mladenka "Mia" Boehrer; Sean R. Davis; Adam Ellsworth; Melissa Jacobi.

STAFF MEMBERS

PRESENT: Steve Davis, Chief of Police; Gene Bird, Public Works; Dorothy Hernandez, Admin Assistant; Beverly Seidel, Court Clerk; and Sarah Albright, Town Clerk/Treasurer who recorded the meeting. Minutes are not verbatim.

MEETING TIME: 6:35 PM

LOCATION: Town Hall (Virtual)

CALL THE REGULAR MEETING OF THE TOWN OF MOUNTAIN VIEW TOWN COUNCIL TO ORDER AT THE TOWN HALL, 4176 BENTON STREET/ROLL CALL

Mayor Levy called the meeting to order and roll call was taken with members that were present.

Levy gave a brief recap of the rules for the meeting for everyone to understand. There should be one person speaking at a time. Note the time delay. The Clerk has recommended to place the phone on mute until you speak. And he reminded audience members to identify themselves giving their name and address.

CONSENT AGENDA

Levy introduced the agenda item.

Councilmember Boehrer motioned and Councilmember Bailey seconded. Roll Call Vote: Bailey – Yes, Boehrer – Yes, Davis - Yes, Ellsworth - Yes, Jacobi - Yes, Steen - Yes. The motion passed.

UNSCHEDULED PUBLIC COMMENTS-COMMENTS ARE LIMITED TO 3 MINUTES

Levy introduced the agenda item.

There were no comments.

STAFF UPDATES AND / REPORTS

Levy introduced the agenda item.

Public Safety – Chief Davis gave a brief overview of his table setting. He noted the report will be submitting in time to be in the packet. One officer has been tested positive for COVID and has been out of the office. The complete building, as well as the vehicles, were thoroughly cleaned. We are taking the necessary precautions. He asked everyone to remember the Aurora shooting victims as it was the anniversary of the shooting.

Municipal Court – Seidel gave a brief overview of her report. Court was held in June, with limited staffing for safety reasons. Everything went smoothly.

Public Works – Bird noted his report was in the packet. The alley project was completed.

Town Clerk/Treasurer – Albright noted there was no report in the packet and explained she had been busy with the day-to-day operations and reminded everyone that she four main hats (clerk, treasurer, payroll administrator, and human resources) while working at 50% staffing level. Covid has pretty much taken over much of her time with notifications, postings and updates, policy and procedures with the mayor, almost daily, on top of the regular work load. Michelle is working on the website as often as she can. We don't work in the office every day and with that it means our priorities are the daily operations. Thus, the special projects (website, codification) have to be put aside. The day-to-day tasks are the main focus when in the office and when working remotely and that has to be the priority.

Town Attorney – Attorney Wilson had nothing to report but will be available to answer questions. Bailey asked about the Wheat Ridge street issue. He stated he has familiarized himself of the street issues. He will begin a conversation with the attorney at Wheat Ridge; he had sent the deed to him and could draft a formal letter to the right-of-way and form a petition to clarify and confirm. This will be difficult to keep on an agenda due, in part, to the Covid situation. If Mountain View wants to secure the issues and confident to the claim, it could go to district court at some future date. Levy suggested giving it a year to get it finalized. They need to get it on their agenda and then move forward. Wilson suggested they could discuss more in depth, in the future, in an executive session.

PUBLIC COMMENTS REGARDING CURRENT AGENDA ITEMS

Levy introduced the agenda item.

Lisa Maurath, 4336 Ames Street, commented.

SECOND READING OF ORDINANCE NO. 2020-06-15B, AN ORDINANCE AMENDING SECTION 6-7-300 OF THE MOUNTAIN VIEW MUNICIPAL CODE RELATING TO INACTIVE RECREATIONAL CANNABIS LICENSES

Levy introduced the agenda item.

Councilmember Bailey motioned and Councilmember Boehrer seconded. Roll Call Vote: Bailey – Yes, Boehrer – Yes, Davis - Yes, Ellsworth - Yes, Jacobi - Yes, Steen - No. The motion passed.

ORDINANCE NO. 2020-07-20A, AN ORDINANCE AMENDING VARIOUS PROVISIONS OF CHAPTER 16 OF THE MOUNTAIN VIEW MUNICIPAL CODE RELATING TO ARTIFICIAL TURF STANDARDS

Levy introduced the agenda item.

Travis Reynolds gave a brief recap of the changes from the May meeting discussion and based from the June meeting. Their memo summarizes it also.

Steen asked if they would need to clarify visible due to the design fences as the design for fencing is changing.

Discussion continued: front fencing 4 ft. height; explore definition of visible; except when concealed by fence verbiage; semi-privacy fencing has one inch space between boards; newer modern fence design; define fencing; ordinance amended; address improvements in place and/or grandfathered property; amend the definition of installation and repair; non-conformity addressed in current code; 25-50% fair market value restoration; zoning administrator.

Councilmember Steen motioned as amended and Councilmember Davis seconded. Roll Call Vote: Bailey – Yes, Boehrer – Yes, Davis - Yes, Ellsworth - Yes, Jacobi - Yes, Steen - Yes. The motion passed.

ORDINANCE NO. 2020-07-20B, AN ORDINANCE REPEALING VARIOUS PROVISIONS OF ARTICLE 14 OF CHAPTER 16 OF THE MOUNTAIN VIEW MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS (ADU) STANDARDS

Levy introduced the agenda item.

Reynolds gave a brief review of the ordinance. It removes the required ownership and repeals required deed restriction language built into the ordinance language from a few years ago.

Wilson stated the deed restriction would need to be released, to take necessary steps to release restrictions that were imposed and no longer required by ordinance. Deed restrictions are recorded at Jefferson County Clerk and Recorder's office. If the provision were removed, there would need to be some language broad enough that such actions as reasonable can be taken by the town administrator. He could add language in a new section to authorize the administrator to take necessary action and so on.

Councilmember Boehrer motioned and Councilmember Steen seconded. Roll Call Vote: Bailey – Yes, Boehrer – Yes, Davis - Yes, Ellsworth - Yes, Jacobi - Yes, Steen - Yes. The motion passed.

RESOLUTION NO. 2020-07-20, A RESOLUTION TO REQUIRE FOOD TRUCKS TO OBTAIN A SPECIAL EVENT LICENSE TO OPERATE WITHIN THE TOWN OF MOUNTAIN VIEW

Levy introduced the agenda item.

Levy stated we are looking for a reasonable way to charge a fee for the vendor based on one day application or a monthly fee. We could add a section in an ordinance to the code regarding food trucks in a future meeting.

Councilmember Bailey motioned and Councilmember Boehrer seconded. Roll Call Vote: Bailey – Yes, Boehrer – Yes, Davis - Yes, Ellsworth - Yes, Jacobi - Yes, Steen - No. The motion passed.

BREAK IN SESSION

7:46 PM

BACK IN SESSION

8:00 PM

DISCUSSION REGARDING SOCIAL EVENTS

Levy introduced the agenda item.

Discussion included: Community picnic cancelled; movie night; give public direction: food truck vendors; keeping safe distances; set up rules during the event; Friday night is best likely mid-September; PG rated was approved;

Davis suggested using the food truck that is at 41st and Sheridan. It has Mexican food and it is amazing and is pretty dedicated to the town.

Albright will get the information about the food truck vendor to Councilmember Boehrer.

DISCUSSION REGARDING ACCOUNTANT'S REPORT AND A TOWN FINANCING AND TABOR DEADLINE UPDATE

Levy introduced the agenda item.

Levy stated he met with Steen. The bottom line is on the surface we look to be in a good position, as we are not in the red. Looking at the numbers in detail we are ahead because we haven't been spending money. In reality, based on the projections, we may come in \$150,000 or more below what we thought. He stated we should continue to be frugal with our funds for 2020.

We talked about a financing ballot measure and he received one response from a bank. There are possible TABOR issues attached to financing, he believes we might want to see how this plays out and not putting anything on the ballot. We need to properly educate the public before trying to pass it on the ballot. The latest to place on a ballot is August, it may best be served to wait to get the proper research completed and educate the residents.

COMMITTEE UPDATES

Levy introduced the agenda item.

CDOC – Jacobi stated the notes were in the packet. Bailey noted we cannot separate who owns and who rents, they will do their own mailing in the coming weeks.

Economic Development – Steen stated the notes were in the packet.

Public Safety – Bailey stated the notes were in the packet. Jacobi had a personal concern about public safety; she noticed people living out of their cars and have been two different vehicles parked outside her residence. Chief Davis stated to call the police and they can try to help them.

Finance – Davis stated the notes were a table setting.

Public Works – Ellsworth stated they met briefly.

Admin – Ellsworth stated there was no formal meeting but that there were handbooks copied and collated for distribution. Albright thanked him for his help with that task.

Sustainability – Steen stated the notes were in the packet.

MAYOR'S REPORT/ITEMS

Levy introduced the agenda item.

Levy stated he was contacted by a concerned resident in April regarding a 5G wireless tower. We cannot prohibit them as it is a federal law. But can propose aesthetic provisions to be sure they blend installations within the environment. Be prepared for additional background information in August, and a potential ordinance after that discussion.

Under the Jefferson County CARES Act funding that we are eligible to receive, usage of that funding can be applied to a business stabilization program, with between \$8,000-10,000 possibly available after the deductions of other COVID related expenses.

He will propose it this year and we do it and move the beautification program to 2021 or farther beyond. We will be able to provide assistance to the businesses.

Expenses authorized included the restroom ADA doors that were installed, and the concrete work will be happening with the police department's back door to build a ramp to bring it ADA compliant.

COUNCIL MEMBERS' REPORTS/ITEMS

Levy introduced the agenda item.

Bailey stated she is aware of the workload staff has at this time and wants to know what is happening with the website. She would like to see movement on this and how as a council they can help.

Michelle Romero addressed the concerns regarding the website, and the concerns staff has in dealing with the staffing situation. She is working on the most important issues that come up. She is trying to work on a laptop remotely, and still dealing with the day-to-day operations. She noted the main portion of the website could launch now if they want it but there will be mistakes. She knows her capabilities in the office and working remotely. There are no costs until the website is launched. There is communication with the office staff, it is on the top of the list. Her job includes much more than the website administration, she has building permits, etc.

Levy interjected to all how this situation and process is very frustrating but it is not for a lack of trying.

Albright noted there are no charges to the Town at this time nor would there be until the website is launched.

Bailey asked if we could pay someone else to get this done.

Levy suggested those that are upset about the website need to look at the bigger picture. There is not a lot of savings to allocate looking for someone else. It is not only a financial issue, but staff should be allowed to get the work finished. We all are frustrated with the situation and it is not helpful.

Albright stated there has been a lot of pressure put on the staff to perform the day-to-day operations while working at 50% capacity and could not stress that enough. It has been very stressful at the office for all. We are trying to be sure we are doing our jobs, and taking care of everything you all need us to do. Those are special projects, and frankly, they must wait. We have other priorities that they must complete and it is very demanding.

Staff will look at the potential candidate to assist with the website moving forward.

MEETING TO ADJOURN

Councilmember Bailey moved to adjourn and Councilmember Boehrer seconded. Roll Call Vote: Bailey – Yes, Boehrer – Yes, Davis - Yes, Ellsworth - Yes, Jacobi - Yes, Steen - Yes. The motion passed.

The regular meeting adjourned at 8:51 PM.

ATTEST:

TOWN OF MOUNTAIN VIEW COUNCIL

Sarah A. Albright, CMC
Town Clerk/Treasurer

Glenn Levy
Mayor

Public Works Town Council Report for August 2020

- Trash pickups and recycle pickups have continued to improve.
- Ensure code violations are enforced, re: weeds, trees, trash, sidewalks etc.
- Researching additional Security that might be needed in and around town hall.
- Approved ADA ramp install at town hall and drain pan replacement at 43rd and Chase
- Speak with residents about what they see that needs cleanup.
- Spoke with residents about various cleanups they needed to do.
- Issued needed violations for code on weeds, trees, etc. All have been taken care of.
- Looking for volunteers for our fledgling program to help get elderly, disabled, etc. get their yards cleaned this spring or summer.
- Worked on small maintenance projects around town hall and park.
- Completed monthly Safety Inspections at Park and town hall.
- Continue clean out and organizing the garage so it can be better used by all departments in town.
- Assembled 2 new park benches to be installed this summer.
- Make sure that current projects and needed repairs are being addressed.
- Identified several street and parking signs in town that need repair, replacement or install.
- Exploring additional options for funding that might need to be considered for additional park and town projects.
- Looking at additional forms of possible funding for additional Waste Water (Sewer) and storm water projects and park improvements.
- Gearing up for sidewalk violations. Continue to walk town and noting needed sidewalk repairs.
- Work with Mayor on assigned tasks.
- Issued needed Right of Way permits for the month, and inspections on those that have been done.
- Continue research on needed changes / additions to park.
- Install needed signage for town.
- Re-Requested that Denver DOTI do a traffic study at 41st and Sheridan to add a turn arrow north bound Sheridan and to adjust the timing of the lights there. Study is now scheduled.
- Considering what the new Public Works page on the web site should look like and what is needed.
- Met with public works committee to review current month's projects and needs.
- DES quoting missed leg of Storm Water system jetting and videotaping. 44th Benton to Fenton St. on 44th ave. Evaluating, that quote. This has not been done in many years and needs to be done.

Continue work on 5-year plan.

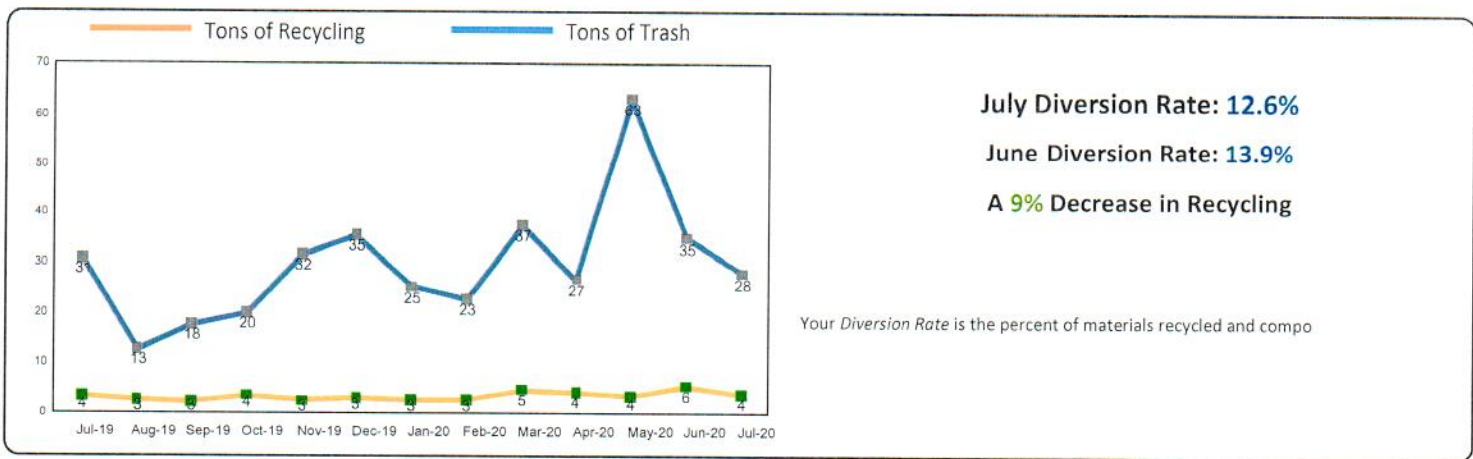
- Make sure that possible future Public Works projects are identified and considered as to viability.

Customer Name: Town of Mountain View
 Account: 001471849
 Service Period: July 2020

Automated Sustainability Report TM
 Altogether Recycling Collected: 8,056 lbs
 Trash Collected: 56,116 lbs
 Compostable Materials Collected: 0 lbs
 Total Materials Collected: 64,172 lbs



Monthly Collection Report



Diversion Rate Comparison

How You Are Doing

Average GFL Environmental Customer: The average diversion rate for all GFL Environmental Customers

"Green" GFL Environmental Customer: The average diversion rate of the top 10% of GFL Environmental customers

Customer Ranking*

When compared to other **Commercial HOA** customers your rank this month is **404** out of **1,757**. Last month's rank was **406**.

When compared to other **Commercial HOA** customers your rank this month is **404** out of **1,757**. Last month's rank was **406**.

*Your Customer Rank compares your diversion rate to other GFL Environmental customers with similar business types

Your Environmental Impact This Month

- You conserved **553** gallons of oil
- You saved **56** trees
- You avoided **11,015** lbs carbon equivalent of GHG emissions

- You saved enough electricity to power the average US home for **978** days
- You helped keep **1** truck load of trash out of the landfill
- You saved **18,327** gallons of water

This Month's Tip for Increasing Recycling

Do you know that K-Cup Pods are now recyclable? Please follow the "How To Recycle" instructions on the box. Please note: The box must contain the "How To Recycle" label in order for them to be recycled, some older K-Cup Pods might still be unrecyclable

**BEFORE THE TOWN COUNCIL
TOWN OF MOUNTAIN VIEW
STATE OF COLORADO**

ORDINANCE NO. 2020-07-20A

**TITLE: AN ORDINANCE AMENDING VARIOUS PROVISIONS CHAPTER 16 OF
THE MOUNTAIN VIEW MUNICIPAL CODE RELATING TO
ARTIFICIAL TURF STANDARDS**

WHEREAS, the Town Council deems it necessary to amend certain provisions of Chapter 16 of the Town of Mountain View Municipal Code to add standards related to the permitting, installation, maintenance and use of artificial turf.

NOW, THEREFORE, THE COUNCIL OF THE TOWN OF MOUNTAIN VIEW, COLORADO, ORDAINS THAT:

Section 1. The following sections of the Town Code are hereby amended and added to as follows:

Section 2. In Chapter 16, Article 1, Section 16-1-90 (Definitions), the existing definition of “Non-living Material” is amended to read:

“for the purposes of landscaping requirements, means other non-plant materials such as mulch, bark, rocks, crushed stone, pavers, and artificial turf.”

Section 3. In Sections 16-2-110 and 16-2-120 to Chapter 16, Article 2 (Permits Required) two new sections are added:

A new Section 16-2-110 is added. The heading of this Section is titled: "Residential artificial turf permit" and the new section provides:

“It shall be unlawful for any person, firm, or corporation to install or reinstall artificial turf in a residential front yard, side yard, or rear yard visible from public right-of-way without first obtaining an artificial turf permit.”

A new Section 16-2-120 is added. The heading of this Section is titled: Application for residential artificial turf permit” and the new section provides as follows:

“An applicant for an artificial turf permit shall submit a completed application, on a form provided by the Town, to the Town Clerk, which shall include the following information:

- (a) An application fee in an amount determined by resolution of the Town Council;

- (b) Two (2) copies of a scaled site plan showing property lines, access and drive location, existing and proposed buildings, existing and proposed landscaping, and existing and proposed locations of artificial turf;
- (c) Manufacturer's documentation including specifications sheet, installation instructions and a minimum eight (8) year warranty that protects against color fading and decrease in pile height; and
- (d) Any other information deemed necessary by the Zoning Administrator."

Section 4. Chapter 16, Article 4, Section 16-4-40 (Fences, hedges, and walls) is added to as follows:

A new Section 16-4-40-(f) is added which provides:

"Fences shall be considered screened if they are a minimum of six (6) feet in height and have a maximum picket spacing of no more than 20% of the width of the picket board face."

Section 5. Chapter 16, Article 4, Section 16-4-45 (Residential Landscaping Requirements) is amended and added to as follows:

Section 16-4-45-(a) is amended to read:

"With the exception of Sec. 16-4-45-(d) below, the following landscaping requirements shall only apply to lots on which a new primary residential structure is being built."

Section 16-4-45-(d) is amended to read:

"Artificial turf located in front yards, side yards, or rear yards visible from public right-of-way shall only be permitted subject to the following standards and permit requirements per Sec. 16-2-120. Artificial turf located in side yards or rear yards screened from public right-of-way, as determined by Sec. 16-4-40-(f), shall not require a permit and may use the following standards as advisory guidelines."

A new Section 16-4-45-(d)-(1) is added which provides:

"Artificial turf shall not be considered living material and may not be used to meet the minimum landscaping requirements for new residential structures."

A new Section 16-4-45-(d)-(2) is added with provides:

“Artificial turf must consist of cut pile infill and shall be manufactured from polypropylene, polyethylene, or a blend of these materials. The turf shall have a minimum pile height of one and one-quarter (1.25) inches and a minimum face weight of fifty (50) ounces per square yard. The use of indoor or outdoor plastic or nylon carpeting as outdoor artificial turf is prohibited.”

A new Section 16-4-45-(d)-(3) is added which provides:

“Artificial turf must be installed, at a minimum, according to manufacturer’s specifications and must include a minimum eight-year manufacturer’s warranty that protects against color fading and decrease in pile height.”

A new Section 16-4-45-(d)-(4) is added which provides:

“Proper drainage, slope, and grade shall be provided to prevent excess runoff or flooding. Artificial turf shall be permanently anchored with nails and glue and shall be installed over a compacted and porous base material. Artificial turf shall also be separated from live plant areas by a solid barrier device such as a concrete mow strip or bender board to prevent intrusion of living plant material into the artificial turf area.”

A new Section 16-4-45-(d)-(5) is added which provides:

“Artificial turf must be maintained in a natural, green, fadeless condition that mimics the appearance of natural grasses and be kept free of weeds, debris, stains, tears, holes, impressions, and odors. An infill material consisting of ground rubber, cleaned sand and rubber, silica granules, or similar medium shall be brushed into the fibers to ensure proper maintenance.”

A new Section 16-4-45-(d)-(6) is added which provides:

“Artificial turf that was legally installed prior to the adoption of these standards and does not conform with the provisions herein shall be considered nonconforming and may continue. Nonconforming artificial turf shall not be enlarged, expanded, or extended. It may be altered to decrease the extent of the nonconformity, and may undergo typical maintenance, repair, and upkeep. In the event that 50% or more of a nonconforming artificial turf area is damaged or removed and replaced with new artificial turf, it must be replaced in accordance with the full provisions of Sec. 16-4-45-d.”

Section 6. Chapter 16, Article 5, Section 16-5-40 (Fences, hedges, and walls) is added to as follows:

A new Section 16-5-40-(f) is added which provides:

“Fences shall be considered screened if they are a minimum of six (6) feet in height and have a maximum picket spacing of no more than 20% of the width of the picket board face.”

Section 7. Chapter 16, Article 5, Section 16-5-45 (Residential Landscaping Requirements) is amended and added to as follows:

Section 16-5-45-(a) is amended to read:

“With the exception of Sec. 16-5-45-(d) below, the following landscaping requirements shall only apply to lots on which a new primary residential structure is being built.”

Section 16-5-45-(d) is amended to read:

“Artificial turf located in front yards, side yards, or rear yards visible from public right-of-way shall only be permitted subject to the following standards and permit requirements per Sec. 16-2-120. Artificial turf located in side yards or rear yards screened from public right-of-way, as determined by Sec. 16-5-40-(f), shall not require a permit and may use the following standards as advisory guidelines.”

A new Section 16-5-45-(d)-(1) is added which provides:

“Artificial turf shall not be considered living material and may not be used to meet the minimum landscaping requirements for new residential structures.”

A new Section 16-5-45-(d)-(2) is added which provides:

“Artificial turf must consist of cut pile infill and shall be manufactured from polypropylene, polyethylene, or a blend of these materials. The turf shall have a minimum pile height of one and one-quarter (1.25) inches and a minimum face weight of fifty (50) ounces per square yard. The use of indoor or outdoor plastic or nylon carpeting as outdoor artificial turf is prohibited.”

A new Section 16-5-45-(d)-(3) is added which provides:

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“Proper drainage, slope, and grade shall be provided to prevent excess runoff or flooding. Artificial turf shall be permanently anchored with nails and glue and shall be installed over a compacted and porous base material. Artificial turf shall also be separated from live plant areas by a solid barrier device such as a concrete mow strip or bender board to prevent intrusion of living plant material into the artificial turf area.”

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“Artificial turf must be maintained in a natural, green, fadeless condition that mimics the appearance of natural grasses and be kept free of weeds, debris, stains, tears, holes, impressions, and odors. An infill material consisting of ground rubber, cleaned sand and rubber, silica granules, or similar medium shall be brushed into the fibers to ensure proper maintenance.”

A new Section 16-5-45-(d)-(6) is added which provides:

“Artificial turf that was legally installed prior to the adoption of these standards and does not conform with the provisions herein shall be considered nonconforming and may continue. Nonconforming artificial turf shall not be enlarged, expanded, or extended. It may be altered to decrease the extent of the nonconformity, and may undergo typical maintenance, repair, and upkeep. In the event that 50% or more of a nonconforming artificial turf area is damaged or removed and replaced with new artificial turf, it must be replaced in accordance with the full provisions of Sec. 16-5-45-d.

Section 8. Safety Clause. The Town Council hereby finds, determines and declares that this Ordinance is promulgated under the general police power of the Town of Mountain View, that it is promulgated for the health, safety and welfare of the public and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Town Council further determines that this Ordinance bears a rational relation to the proper legislative object sought to be attained.

Section 9. Severability. If any clause, sentence, paragraph, or part of this Ordinance or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect application to other persons or circumstances.

Section 10. Effective Date. This Ordinance shall become effective ten (10) days after passage.

INTRODUCED, FIRST READ, PASSED AND ORDERED POSTED ON FIRST
READING THIS _____ DAY OF _____, 2020.

Glenn Levy, Mayor

ATTEST:

Sarah A. Albright, Town Clerk

PASSED, ADOPTED, AND APPROVED ON SECOND READING THIS 17TH DAY OF AUGUST 2020.

Glenn Levy, Mayor

ATTEST:

Sarah A. Albright, Town Clerk

APPROVED AS TO FORM:

Patrick Wilson, Town Attorney

**BEFORE THE TOWN COUNCIL
TOWN OF MOUNTAIN VIEW
STATE OF COLORADO**

ORDINANCE NO. 2020-07-20B

TITLE: AN ORDINANCE REPEALING VARIOUS PROVISIONS OF ARTICLE 14 OF CHAPTER 16 OF THE MOUNTAIN VIEW MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS (ADU) STANDARDS AND AUTHORIZING THE TOWN ADMINISTRATOR TO RELEASE CERTAIN ADU DEED RESTRICTIONS

WHEREAS, the Town Council deems it necessary to delete certain provisions relating to owner-occupancy requirements for accessory dwelling units.

NOW, THEREFORE, THE COUNCIL OF THE TOWN OF MOUNTAIN VIEW, COLORADO, ORDAINS THAT:

Section 1. Section 16-14-30-(b)-(1)-(b)-(i) of Chapter 16 of the Mountain View Municipal Code is hereby repealed in its entirety. That provision currently states:

“Accessory dwelling units shall only be permitted when the property owner lives on the property within either the principal dwelling or accessory dwelling unit. Owner occupancy shall not be required when: (1) the owner has a bona fide, temporary absence of three (3) years or less for activities such as temporary job assignments, sabbaticals, or voluntary service (indefinite periods of absence from the dwelling shall not qualify for this exception); or (2) the owner is admitted to a hospital, nursing home, assisted living facility or other similar facility.”

The above-quoted language will be deleted from the Code provision upon adoption of this Ordinance.

Section 2. Section 16-14-30-(b)-(1)-(b)-(iii) of Chapter 16 of the Mountain View Municipal Code is hereby repealed in its entirety. That provision currently states:

“A parcel approved for development with an accessory dwelling unit must have a deed restriction filed with the county recorder’s office indicating such owner-occupied requirement of the property prior to issuance of a final certificate of occupancy for the accessory dwelling unit by the county. Such deed restriction shall run with the land until the use of the accessory dwelling unit as a residential unit is abandoned and it is no longer used for residential dwelling purposes.”

The above-quoted language will be deleted from the Code provision upon adoption of this Ordinance.

Section 3. The Town Council hereby authorizes the Town Administrator to take such reasonable actions as may be necessary to allow owners to release and extinguish any deed restriction existing pursuant to Section 16-14-30-(b)-(1)-(b)-(iii) of Chapter 16 of the Mountain View Municipal Code, but only to the extent necessary to release the owner occupied requirement being eliminated by this Ordinance.

Section 4. Safety Clause. The Town Council hereby finds, determines and declares that this Ordinance is promulgated under the general police power of the Town of Mountain View, that it is promulgated for the health, safety and welfare of the public and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Town Council further determines that this Ordinance bears a rational relation to the proper legislative object sought to be attained.

Section 4. Severability. If any clause, sentence, paragraph, or part of this Ordinance or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect application to other persons or circumstances.

Section 5. Effective Date. This Ordinance shall become effective ten (10) days after passage.

INTRODUCED, FIRST READ, PASSED AND ORDERED POSTED ON FIRST READING THIS 20TH DAY OF JULY 2020.

Glenn Levy, Mayor

ATTEST:

Sarah A. Albright, Town Clerk

PASSED, ADOPTED, AND APPROVED ON SECOND READING THIS 17TH DAY OF AUGUST 2020.

Glenn Levy, Mayor

ATTEST:

Sarah A. Albright, Town Clerk

APPROVED AS TO FORM:

Patrick Wilson, Town Attorney

**BEFORE THE TOWN COUNCIL
TOWN OF MOUNTAIN VIEW
STATE OF COLORADO**

ORDINANCE NO. 2020-08-17

TITLE: AN EMERGENCY ORDINANCE EXTENDING A MORATORIUM ON THE ACCEPTANCE OF APPLICATIONS FOR NEW PLANNED DEVELOPMENT APPLICATIONS AS SET FORTH IN ARTICLE 6.5 OF CHAPTER 16 OF THE MOUNTAIN VIEW MUNICIPAL CODE

WHEREAS, the Town Council previously adopted Planned Development regulations in Article 6.5 of Chapter 16;

WHEREAS, the Town Council is in the process of amending such regulations;

WHEREAS, in May of 2020, the Town Council previously imposed a ninety (90) day moratorium on the acceptance of new Planned Development applications to further study the appropriate changes to Article 6.5 of Chapter 16;

WHEREAS, the Town Council desires to extend this moratorium on the acceptance of new Planned Development applications for an additional ninety (90) days from the effective date of this Ordinance;

WHEREAS, the Town Council determines that such moratorium is necessary for the preservation of preservation of the health, safety and welfare of the Town of Mountain View; and

WHEREAS, the Town Council therefore determines to impose and extend a moratorium on the acceptance of applications for new Planned Developments for a period not to exceed ninety (90) days from the effective date of the adoption of this Ordinance to further study and implement the appropriate changes necessary to Article 6.5 of Chapter 16.

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF MOUNTAIN VIEW, COLORADO, ORDAINS THAT:

Section 1. Findings and Intent. The above and foregoing recitals are incorporated herein by reference and adopted as findings and determinations of the Town Council of the Town of Mountain View.

Section 2. The Town hereby determines to impose and extend the moratorium on the acceptance of the Planned Development applications as follows:

Upon the adoption of this Ordinance, a moratorium of ninety (90) days is imposed upon the acceptance, processing, and approval of all applications for Planned Developments in the Town that have not been approved as of the effective date of this ordinance, to exclude applications that are pending as of the effective date of this Ordinance.

Section 3. Extension of a Temporary Moratorium on Applications for Planned Development Applications as set forth in Section 2 of this Ordinance. Upon the adoption of this Ordinance, the existing moratorium imposed upon the processing and approval of all applications

for Planned Developments as set forth in Article 6.5 of Chapter 16 of the Mountain View Municipal Code is hereby extended for an additional ninety (90) days from the effective date of this Ordinance. Such moratorium does not apply to applications that are pending as of the effective date of this Ordinance. The Town staff is directed to refuse to accept, process, or review any such applications for Planned Developments during the moratorium period.

Section 4. This Moratorium adopted by this Ordinance shall not apply to Planned Development applications that are approved as the effective date of this Ordinance, or applications which are pending as of the effective date of this ordinance.

Section 5. Staff to Investigate and Prepare Proposed Regulations. Before the expiration of the moratorium imposed by this Ordinance, the Town staff, working with the Town Attorney, shall prepare such proposed amendments, if any, to Article 6.5 of Chapter 16 of the Mountain View Municipal Code for consideration by the Town Council.

Section 6. Authority. The Town Council hereby finds, determines and declares that it has the power to adopt this Ordinance pursuant to (i) the Local Government Land Use Control Enabling Act, Article 20 of Title 29 C.R.S.; (ii) Part 3 of Article 23 of Title 31, C.R.S. (concerning municipal zoning powers); (iii) Section 31-15-103, C.R.S. (concerning municipal police powers); (iv) Section 31-15-401, C.R.S. (concerning municipal police powers); (v) the authority granted to home rule municipalities by Article XX of the Colorado Constitution; and (vi) the powers contained in the Town of Mountain View Home Rule Charter.

Section 7. Expiration. The moratorium imposed by this Ordinance shall commence on the effective date of this Ordinance, and shall expire ninety (90) days thereafter, unless repealed prior to that date or extended, if necessary, as determined by separate Town ordinance.

Section 8. Emergency Clause. The Town Council hereby finds, determines and declares that this Ordinance is necessary for the immediate preservation of the health, safety and welfare of the Town of Mountain View and its residents based on the findings set forth above. The Town Council further finds that it is in the best interests of the Town and its residents to adopt this Ordinance immediately.

ADOPTED AS AN EMERGENCY ORDINANCE this 17th DAY OF AUGUST, 2020.

Glenn Levy, Mayor

ATTEST:

Sarah A. Albright, Town Clerk

APPROVED AS TO FORM:

Evin B. King, Town Attorney
Patrick Wilson, Town Attorney

**BEFORE THE TOWN COUNCIL
TOWN OF MOUNTAIN VIEW
STATE OF COLORADO**

ORDINANCE NO. 2020-08-17B

**TITLE: AN ORDINANCE ADDING PROVISIONS TO ARTICLES 4 AND 5 OF
CHAPTER 16 OF THE MOUNTAIN VIEW MUNICIPAL CODE
RELATING TO SHIPPING CONTAINERS**

WHEREAS, the Town Council deems it necessary to delete certain provisions relating to owner-occupancy requirements for accessory dwelling units.

NOW, THEREFORE, THE COUNCIL OF THE TOWN OF MOUNTAIN VIEW, COLORADO, ORDAINS THAT:

Section 1. A new provision is added to Chapter 16, Article 4, as subsection 16-4-60-(h):

“Prefabricated metal containers such as shipping or cargo containers, conex boxes, and similar structures made from corrugated metal are subject to Sec. 16-4-32 and the following standards:

- Metal containers under one hundred and twenty (120) square feet may not be used as residential accessory dwelling units. The exterior of the structure must be painted to match, or compliment, the primary residential structure on the same site.
- Metal containers over one hundred and twenty (120) square feet may only be used as residential accessory dwelling units, and shall be altered to maintain architectural compatibility with the primary residential structure on the same site. The color, style, and types of materials used in the construction of the exterior portions of the structure must be similar or complimentary to those of the primary residential structure. This includes, but is not limited to, the façade, roof, windows, doors, and other architectural features of the structure, as determined by the Zoning Administrator.”

Section 2. A new provision is added to Chapter 16, Article 5, as subsection 16-5-60-(p):

“Prefabricated metal containers such as shipping or cargo containers, conex boxes, and similar structures made from corrugated metal are subject to Sec. 16-5-32 and the following standards:

- Metal containers under one hundred and twenty (120) square feet may not be used as residential accessory dwelling units. The exterior of the structure must be painted to match, or compliment, the primary residential structure on the same site.
- Metal containers over one hundred and twenty (120) square feet may only be used as residential accessory dwelling units, and shall be altered to maintain

architectural compatibility with the primary residential structure on the same site. The color, style, and types of materials used in the construction of the exterior portions of the structure must be similar or complimentary to those of the primary residential structure. This includes, but is not limited to, the façade, roof, windows, doors, and other architectural features of the structure, as determined by the Zoning Administrator.”

Section 4. Safety Clause. The Town Council hereby finds, determines and declares that this Ordinance is promulgated under the general police power of the Town of Mountain View, that it is promulgated for the health, safety and welfare of the public and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Town Council further determines that this Ordinance bears a rational relation to the proper legislative object sought to be attained.

Section 4. Severability. If any clause, sentence, paragraph, or part of this Ordinance or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect application to other persons or circumstances.

Section 5. Effective Date. This Ordinance shall become effective ten (10) days after passage.

INTRODUCED, FIRST READ, PASSED AND ORDERED POSTED ON FIRST READING THIS 17TH DAY OF AUGUST 2020.

Glenn Levy, Mayor

ATTEST:

Sarah A. Albright, Town Clerk

PASSED, ADOPTED, AND APPROVED ON SECOND READING THIS _____ DAY
OF _____, 2020.

Glenn Levy, Mayor

ATTEST:

Sarah A. Albright, Town Clerk

APPROVED AS TO FORM:

Patrick Wilson, Town Attorney

**RESOLUTION BEFORE THE TOWN COUNCIL
TOWN OF MOUNTAIN VIEW
STATE OF COLORADO**

RESOLUTION NO. 2020-08-17

TITLE: A RESOLUTION AUTHORIZING THE NEGOTIATIONS, FINALIZATION, AND EXECUTION OF AN AGREEMENT BETWEEN DES PIPELINE MAINTENANCE, LLC AND THE TOWN OF MOUNTAIN VIEW FOR THE PROVISION OF CLEANING AND VIDEO RECORDING THE STORM WATER LINE IN 44TH AVENUE IN THE TOWN.

WHEREAS, the Town of Mountain View desires to contract for the provision cleaning, removing debris and video recording the entire length of the storm water line within the 44th Avenue right of way that is located within the Town; and

WHEREAS, the estimate for the services contemplated herein is \$20,000, as per the estimate from DES Pipeline Maintenance, LLC, attached hereto as **Exhibit A**; and

WHEREAS, the Town Council finds it is in the best interests of the Town to negotiate, finalize and execute an agreement with DES Pipeline Maintenance, LLC to provide the services contemplated herein.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MOUNTAIN VIEW, COLORADO:

1. The Mayor is authorized to negotiate and finalize an agreement with DES Pipeline Maintenance, LLC in substantially the same form as a typical Town services contract and subject to final review and approval by the Town Attorney. No essential terms of the Town's standard form contract shall be modified.
2. The amount to be paid for the services shall not exceed \$20,000. The services shall include cleaning, removing debris and video recording the entire length of the storm water line within the 44th Avenue right of way that is located within the Town.
3. DES Pipeline Maintenance, LLC shall comply with all applicable regulations and requirements in connection with the services to be performed.
4. The Mayor of the Town of Mountain View is hereby authorized to execute the agreement on behalf of the Town and before doing so, to negotiate and approve revisions to the form of the agreement, if necessary to protect and/or benefit the Town, so long as the total price and scope of work are not altered.

Passed by _____ voice vote, this 17th day of August 2020.

Glenn Levy, Mayor

ATTEST:

Sarah Albright, Town Clerk

DES Pipeline Maintenance, LLC

Estimate

P.O. Box 337660
 Greeley, CO 80633
 (970) 371-5251

P.O. Box 296
 Morrison, Colorado 80465
 (303) 503-6697

Date	Estimate #
8/7/2020	6044

Name / Address
Town of Mountain View 4176 Benton Street Mountain View, CO 80212



PIPELINE MAINTENANCE

Project

Storm System Maintenance

Description	Qty	Rate	Total
STORM CLEANING			
One Jet/Vac truck: Jet clean STORM lines. Approximately 40 hours. *Above cleaning includes \$300 a day disposal of debris.	40	250.00	10,000.00
One TV Camera: Video inspection of STORM lines. Approximately 40 hours	40	200.00	8,000.00
Traffic control for approximately 40 hours	40	50.00	2,000.00

Web Site
www.DESPipeline.com

Total	\$20,000.00
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Economic Development Committee

Location: Zoom

Date: 8/7/20

Time: 1-2 PM

Attendees: Chelsea Steen, Sean Davis

The Economic Development Committee met on this day to check in and set tasks for the coming months.

1. The Committee wishes to promote our local businesses on our social media pages to encourage residents to support them during this time.
 - a. Committee has completed this task and received information from all businesses who were willing to participate and/or responsive.
2. Zoning consultant
 - i. Meeting between Chelsea and Zoning Consultant occurred on 7/24/20
 - ii. Committee divided up task list and will have an update at the next meeting
3. Tax Recapture – move the tax recapture idea forward. Online sales, VRBO's, etc.
 - i. Followed up on initial contact and discuss process of taxation so we can assess which businesses we are not collecting tax from
 - ii. Sean to have conversation with Glenn pertaining to next steps.
 - iii. No update on this presently.
4. Business Stabilization Program
 - a. Mentioned by Glenn
 - b. Committee to follow up regarding details
5. Business resources
 - a. The Committee is interested in providing resources to our businesses pertaining to marketing, business planning, etc. in the form of training, etc.
 - b. Committee will follow up on this plan after work is complete for the zoning consultant

Location: Alexan Highlands – Corner of 38th and Lowell

Date: 7/24/20

Time: 10 am – 11 am

Attendees: Chelsea Steen, Gene Lucero

Chelsea met with Gene Lucero on this day to discuss acting as a zoning and economic development consultant for the Town.

1. Rate
 - a. Gene provided his hourly rate to work with us
2. Gene needs a list of information from us to get started
 - a. Map of the city

- b. Zoning map of the city
 - c. Our current zoning code
 - d. List of current owners of commercial lots
 - e. Town's master plan
 - f. Information pertaining to an Enterprise Zone qualification
 - g. Wheat Ridge Visioning Plan
3. Chelsea followed up with Glenn after the meeting to debrief. Glenn has provided information around the Enterprise Zone qualification
 4. Chelsea to discuss next steps with Sean and divide up tasks on 8/7/2020

Finance Committee Notes for August Meeting

Location: Zoom

Date: 8/7/2020

Time: 1-2 pm

Attendees: Chelsea Steen & Sean Davis

Check Detail and Account Information Review:

The July 2020 Check Register Summary was discussed and reviewed. Checks were signed and questions were answered. Summary Account Report for July was reviewed. All questions were addressed.

Summary of July 2020 Town Finances:

Payroll expenses: **\$ 65,519.95** (includes 2 payroll periods and all associated taxes)

Accounts payable: **\$ 65,465.17**

Total town expenses for July 2020: **\$130,984.42**

(Note: This is not a final account for accounts payable due to the fact that some invoices may be billed in August for the previous month, and ACH payments are not included)

Cash Requirement Review:

The committee reviewed balances. All questions were addressed.

Other Discussion:

- Meeting discussed with Glenn pertaining to contract review
- Mead credit card policies reviewed and discussed
 - Overall, a good framework for ours to be formed. Some changes will be needed.
- Financial policies discussed
 - Credit card usage as much as possible for items without fees
 - Automatic payments for CC's and reoccurring bills set up on auto-pay to avoid late fees
 - Establish a standard for operating account balance vs other accounts
 - Paperless billing for all accounts
 - Obtain a credit card with rewards through First Bank

Location: Zoom

Date: 7/22/2020

Time: 1-2:30 pm

Attendees: Chelsea Steen, Sean Davis, Glenn Levy

The Finance Committee met on this day to further review contracts with the Town. Contracts reviewed. Some contracts were flagged for additional information, proposed changes, etc. Follow up set and executed. Waiting on additional information from the Clerk on certain contracts.

CDOC Meeting Notes for August 2020 Council Meeting

August 5, 2020

1-2pm

Via Zoom

In attendance: Melissa Jacobi and Kathleen Bailey

- Melissa had a phone meeting with Glenn
 - Glenn wants to see a draft copy of the newsletter
 - Glenn wants to be included in newsletter
- Newsletter updates
 - Newsletter will be further delayed due to late term requests
 - Editing tough because it goes into pre-formatted squares, so content must be finalized before completing layout
 - Newsletter layout
 - Split up council and include Glenn per his request
 - Do two profiles at a time
 - First Mayor and Mayor Pro Tem
 - Need photo from Mayor and content by Wednesday, August 12th
 - Then remaining members (sans Mia, who declined to participate) in pairs
 - Need to send call out to participating council members for photos
 - Thank you, Chelsea, for submitting yours
 - Need introductory text and image for newsletter
 - Word find
 - Upcoming events
 - Town cleanup
 - A piece of history
 - Newsletter distribution
 - Obtain Jefferson County records for physical addresses in town
 - Sarah only has database of property owners, not residents
 - Melissa to get information on how to do this from Glenn
 - Newsletter printing
 - Need to do test print from Town Hall printer
 - Newsletter timeline
 - Receive content from Glenn by Wednesday, 8/12
 - Melissa to send final newsletter content by Thursday, 8/13
 - Kathleen to edit and return content to Melissa by Tuesday, 8/18
 - Melissa to format content by Monday, 8/24
 - Need mailing list of properties by Tuesday, 8/25
 - Sarah to print test print for review by Tuesday, 8/25
 - Melissa to share final draft with Glenn and Kathleen by Tuesday, 8/25
 - If test print is okay, print by morning of Thursday, 8/27
 - Kathleen and Melissa to stuff envelopes and return to Sarah by Tuesday, 9/1

- Movie night
 - Chelsea working on putting this event together
 - Friday, September 11th
 - Need information for distribution

Sustainability Committee Meeting

Tuesday, August 4th, 2020

2:30-3:30pm

Via Zoom

Present: Lee Robinson (resident), Kathleen Bailey, Melissa Jacobi, and Chelsea Steen

- Committee mission statement
 - Melissa had a phone meeting with the mayor about the Committee's mission statement.
 - The mayor said that what we sent before was sufficient, but he wanted to look at it again. From his recollection he didn't have issues with it. The Committee just wants to be sure we're doing things in line with what he's envisioning for our committee. Mayor said he'd look over what Melissa sent and if he has comments he'd let us know. Mayor has a lot on his plate.
 - Melissa to send mayor friendly reminder
 - Once complete, Melissa to share mission statement with Lee Robinson via email
- Composting (Question broached by Lee Robinson)
 - Alpine Waste & Recycling can do organics recycling, according to their website, but don't offer it to us
 - Some ideas and thoughts for getting compost/yard waste pickup in Town:
 - Wheat Ridge (WR) now has municipal composting. Possible to piggy back on WR?
 - Dumpster/central location for Town for organic waste pickup (Alpine may be able to pick up from one location)?
 - Residents could then walk bucket over. Once a week pickup and see how it fills up
 - Unfortunately, the Town has no space for a central pickup
The space at Town Hall is open space, which has limitations on land use
 - Community compost
 - Need resident to do. Emilie Mitcham has mentioned that she was interested in a community garden. Are there problems with resident hosting it? Can't have council involvement officially. Has to be handled privately
 - Would be great for the town to purchase real estate for Town's use (compost location/community garden/additional community space)
 - Town should keep their eyes out for real estate
 - Community could band together and do compost pickup on their own
 - Melissa already pays for a composting service
 - Melissa- pull two more companies for composting for residents; give sources to Gene. Lee could then contact town hall for inquiry into composting
- Dumpster and waste diversion events
 - Chelsea communicated with the mayor about the fall dumpster event. Mayor on board with shortening event to be in the 4-7 day range. Details follow

- Waste diversion event to coincide with dumpster event to produce less overall waste
 - Goodwill items cannot be stored on open space
 - According to mayor, possibility of dumpster relocation infeasible due to pickup/drop-off constraints
 - Can possible set up monitoring schedules and properly educate residents in advance of dumpster event
 - The Committee brainstormed potential alternatives to be able to have waste diversion event in conjunction with dumpster event
 - Sniff Shack might be a potential location for hosting waste diversion event
 - Lakeside Special Needs and Pediatric Dentistry's lot might be a potential better location for hosting this
 - Chelsea to reach out to business owners to discuss
- E-waste recycling event
 - Gene got quote from company to do e-waste event
 - Mayor wants Melissa to help
 - Mayor does not want to have to commit funds to this Doesn't want to pay or have residents pay to drop off stuff.
 - Mayor supports it and wants it to happen
 - Do e-waste event along with waste diversion event prior to dumpster event
- Town trash cleanup event
 - Saturday, September 12th from 8-11am
 - People reached out to Lee saying that they wanted to help during COVID. Lee thinks residents would want to help with this and other events
 - Lee to spread the word to the COVID listserv
 - Need 18 volunteers
 - Same roles as last time
 - Kathleen to handle communication, social media, and to design note to attach to trash bags
 - Melissa to print note and distribute bags
 - Chelsea to create flyer and assign blocks
 - Asked for Lee's input as she participated in the event and was present at the meeting
 - She suggested visual aide to block assignments
 - Remarkd that coffee card was a nice touch
 - Changes to event
 - Provide visual accompaniment to block assignments to help those who are visual know what their assigned areas are
- Events and timing
 - Need to educate residents about how to avoid dumping items
 - Donating to Goodwill
 - E-waste recycling
 - Do education in September for e-waste and mid-October for waste diversion
 - Dumpster event in first 1-2 weeks of November
 - Will need hep staffing event
 - Residents and committee members

- Action items
 - Melissa
 - Send mayor reminder email about Committee mission statement
 - Pending action items- from last meeting
 - Attach note and distribute trash bags for cleanup
 - Kathleen
 - Post cleanup flyer to Nextdoor, Facebook, website (public notice and community calendar)
 - Handle all communications with resident volunteers
 - Make note for attaching to trash bag for cleanup event
 - Pending action items- from last meeting
 -
 - Chelsea
 - Assign blocks to volunteers (end of August)
 - Create flyer
 - Complete 😊
 - Email mayor about doing e-waste and waste diversion events together
 - Email businesses asking for space in parking lot for event since we can't host on open space lands near Town Hall
 - Lee
 - Spread the word about the cleanup event
 - Ask Town Hall for information on composting programs available